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## In the event of a Gas Leak

### Building Emergency Director, Floor Warden and Building Occupants – Instructions

As a building occupant who suspects there is a real/potential gas leak, follow the steps below:

1. Activate the fire alarm.
2. Shut down equipment and close doors on your way out, but **ONLY DO SO IF IT IS SAFE**.
3. Proceed to Predesignated Meeting Area and wait for further instructions from the Building Emergency Director and/ or Building Fire Wardens. The Predesignated Meeting Area is: Main Mall directly west of the whale on the grassy area.
4. Call 911 when you are **OUTSIDE**:
  - a) State your name.
  - b) Give the address where the gas leak is and the nearest intersection. The address of your building is: 2212 Main Mall closest intersection of Main Mall and University Boulevard.
  - c) Provide information about the gas leak:
    - **WHERE:** What floor, intensity of gas leak
    - **WHEN:** Approximate time the gas leak started/noticed
    - **WHAT:** are there any people injured or require urgent assistance.
4. Call Campus Security at 604 822 2222.
5. **DO NOT ENTER THE BUILDING** until the Fire Department or authorized UBC building officials give permission to do so