



14.0 Emergency Procedures – Chemical, Biological or Radiation Spill

14.1 Building Emergency Director, Floor Warden and Building Occupants – Instructions

Any uncontrolled release of hazardous materials is considered a spill. Spills of small volumes or low risk substances can often be addressed by trained users. Where larger volumes or higher risk substances are involved that take clean up beyond capability of users these procedures must be followed:

1. Shut down equipment if time permits.
2. Evacuate immediate area or building as necessary. To help contain the area, close windows and doors that are near to you on your way out, but **ONLY DO SO IF IT IS SAFE**.
3. Prevent re-entry.
4. Proceed directly to an area that is at a safe distance outside the contained area. In case of building evacuation, this will be the main entrance of the building or the Predesignated Meeting Area located: **On Main Mall, west of the whale on the middle grass median**
5. Call 911. Provide the following information about the spilled material to the operator
 - a) State your name
 - b) Provide the location of the hazardous materials release (street address, room number). The address of your building is: **2212 Main Mall**
 - a. Any injuries
 - b. Substance name
 - c. Quantity
 - d. Other hazards (e.g. energized equipment, sharps, etc.).
6. Contact Campus Security at 604 822 2222.
7. Have someone wait for emergency personnel outside the main entrance of the building. This person is responsible for directing the first responders to the exact location of the spill and providing information such as the Safety Data Sheet(s) (SDSs).
8. Inform the Supervisor or Department Head
9. **DO NOT RE-ENTER THE BUILDING** until the Fire Department or authorized UBC building officials give permission to do so